

Blythe Development Company  
1415 E. Westinghouse Blvd.  
Charlotte, NC 28273  
704-588-0023  
704-588-9935 fax

**VENDOR/SUBCONTRACTOR INFORMATION SHEET**

Date Submitted \_\_\_\_\_

Legal Business Name \_\_\_\_\_

D/B/A \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Physical Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Contact Name \_\_\_\_\_ Federal ID# \_\_\_\_\_

**Insurance Requirements:**

Please furnish a Certificate of Insurance, satisfactory to the **CONTRACTOR**, from each insurance company, showing the required insurance to be in force, and stating that the insurance shall not be canceled, non-renewed, or coverage be materially reduced except upon at least thirty (30) days written notice thereof to the **CONTRACTOR**.

- (1) **Worker's Compensation Coverage** as required by law, including statutory coverage for the state in which the Work is performed and the state of domicile of the **SUBCONTRACTOR**. **SUBCONTRACTORS** worker's compensation coverage shall include **employer's liability** with the following minimum limits:
  - \$100,000 – Each Accident
  - \$100,000 – Disease Each Employee
  - \$500,000 – Disease Policy Limit

- (2) **Commercial General Liability** insurance with limits of a least \$1,000,000 for each occurrence with an annual aggregate of \$2,000,000. The **CONTRACTOR** shall be named as an additional insured on the General Liability policy to include products/completed operations. The endorsement shall afford coverage to the **CONTRACTOR** on a primary and non-contributory basis.

The coverage shall include; Bodily Injury/Property Damage, Products and Completed Operations, Broad Form Property Damage, XCU Hazards (Explosion, Collapse and Underground), Contractual Liability, Per Project General Aggregate Endorsement, and a Waiver of Subrogation in favor of the **CONTRACTOR**.

- (3) **Business Auto Liability** shall be written to cover Hired, Non-Owned and all Owned vehicles with combined single limit of \$1,000,000 (minimum). **CONTRACTOR** shall be named as an additional insured on the Automobile Liability Policy.

- (4) **Umbrella Liability** insurance with limits of at least \$1,000,000 for each occurrence with an annual aggregate of \$1,000,000.

The umbrella coverage shall apply on a following form basis covering Employer's Liability, Comprehensive General Liability and Business Automobile Liability.

The above insurance coverages are to be written through "A-" or better-rated carrier(s) by the most current "Best Property & Casualty Rating Guide" and through carriers authorized to do business in the state or states in which the work is performed.